

Keepsake

WWW.MAKEKEEPSAKE.COM

Legacy Letter Outline

A Keepsake worksheet for values, stories, and blessings

Use this worksheet with the [Keepsake Legacy Letter Template](#) and the [Legacy Planning Story Checklist](#).

Before You Write

- Audience(s): _____
- Delivery plan (print/audio/video): _____
- Date drafted: _____

Opening Scene

Describe where you are writing from and why.

- Sensory details (sights, sounds, smells): _____
- Moment or image that captures your relationship:

Core Values & Stories

List 3 values you want to pass on and a story for each.

1. Value: _____ Story highlight: _____
2. Value: _____ Story highlight: _____
3. Value: _____ Story highlight: _____

Lessons & Blessings

Write specific affirmations or hopes.

- "May you..." statements: _____

- Encouragement for future challenges: _____

Requests & Resources

Outline traditions, responsibilities, or contacts.

- Tradition to continue: _____
- People to connect with: _____
- Documents or artifacts location: _____

Gratitude

Name the people, communities, or moments you're thankful for.

- _____
- _____

Closing

Your final words, blessing, or signature line.

Signature: _____ Date: _____

Reminder: Revisit this letter annually on _____ (date/occasion).